

KENYA NATIONAL ENTREPRENEURS SAVINGS TRUST (KNEST) PLC



INVITATION FOR REGISTRATION/PRE-QUALIFICATION OF SUPPLIERS FOR FINANCIAL YEAR 2024-2025 & 2025-2026

The Kenya National Entrepreneurs Savings Trust (KNEST) PLC, a State Corporation in the Ministry of National Treasury (NT) intends to prequalify/register candidates for **Goods, Works and Services for the financial years 2024/2025 & 2025/2026.**

The corporation hence invites prospective bidders to submit applications to be registered for the supply of various goods, works & services for the financial years 2024/2025 & 2025/2026.

CATEGORY A: SUPPLY AND DELIVERY OF GOODS

SUPPLY AND DELIVERY OF GOODS			
No.	Category Reference	Category Description	Eligibility
1.	KNEST/A/01/2024-2025	Supply and Delivery of General Office Stationery	Youth Women People with Disability
2.	KNEST/A/02/2024-2025	Supply and Delivery of Tonners and Cartridges	Youth Women People with Disability
3.	KNEST/A/03/2024-2025	Supply and Delivery of Newspapers and Magazines	Youth Women People with Disability
4.	KNEST/A/04/2024-2025	Supply, Delivery and Installation of Computer Software and Networking Materials	Youth Women People with Disability
5.	KNEST/A/05/2024-2025	Supply and Delivery, Installation, Corporate Branding and Design of Billboards, Business Cards, Banners and Signage	Youth Women People with Disability
6.	KNEST/A/06/2024-2025	Supply and Delivery of Computers, Laptops and related Hardware	Open to All
7.	KNEST/A/07/2024-2025	Supply and Delivery of Office Furniture and Accessories	Open to All

8.	KNEST/A/08/2024-2025	Supply and Delivery of Electrical and Electronics Materials	Open to All
9.	KNEST/A/09/2024-2025	Supply and Delivery of Telecommunication materials	Open to All
10.	KNEST/A/10/2024-2025	Supply and Delivery of office cleaning materials and detergents	Youth Women People with Disability
11.	KNEST/A/11/2024-2025	Supply and delivery of vehicle tyres, batteries and other spares	Open to All
12.	KNEST/A/12/2024-2025	Supply and delivery of Airtime	Youth Women People with Disability

CATEGORY B: PROVISION OF WORKS AND OR SERVICES

PROVISION OF WORKS AND OR SERVICES			
No.	Category Reference	Category Description	Eligibility
1.	KNEST/B/01/2024-2025	Provision of Internet Connectivity Services	Open to All
2.	KNEST/B/02/2024-2025	Provision of courier services	Open to All
3.	KNEST/B/03/2024-2025	Provision of cleaning, landscaping services	Youth Women People with Disability
4.	KNEST/B/04/2024-2025	Provision of team building, counseling and change management services.	Open to All
5.	KNEST/B/05/2024-2025	Provision of Assets Identification, Tagging & Coding	Open to All
6.	KNEST/B/06/2024-2025	Provision of a Legal and Governance Advisor services	Open to All
7.	KNEST/B/07/2024-2025	Provision of Consultancy/Agency Services to develop an Integrated Marketing/ Communication strategy	Open to All
8.	KNEST/B/08/2024-2025	Provision of Consultancy/Agency Services to Develop Awareness Campaign Content	Open to All
9.	KNEST/B/09/2024-2025	Provision of consultancy Services to Develop and Review of Strategic Plan	Open to All
10.	KNEST/B/09/2024-2025	Provision of office Catering services	Open to All
11.	KNEST/B/10/2024-2025	Provision of Conferences services and Accommodation	Open to All

12.	KNEST/B/11/2024-2025	Provision of Air ticketing and Car hire services	Open to All
13.	KNEST/B/12/2024-2025	Repairs & Maintenance (Office, furniture & Equipment)	Open to All
14.	KNEST/B/13/2024-2025	Repairs & Maintenance (Motor Vehicles)	Open to All
15.	KNEST/B/14/2024-2025	Preparation of Events	Open to All
16.	KNEST/B/15/2024-2025	Provision of Fumigation and Pest control services	Open to All
17.	KNEST/B/16/2024-2025	Repair and Servicing of Servers, Printers, Scanners, Laptops, Desktops and other ICT related Equipments.	Open to All
18.	KNEST/B/17/2024-2025	Provision of Website developing, Maintenance and Hosting	Open to All
19.	KNEST/B/18/2024-2025	Supply of office window blinder and curtains, office partitioning and Repairs	Open to All
20.	KNEST/B/19/2024-2025	Provision of general, group life, group personal accident and Wiba insurance services	Open to All

Eligible candidates may view and obtain/download the prequalification document from Kenya National Entrepreneurs Savings Trust (KNEST) PLC website (www.knest.go.ke) free of charge.

For more information regarding registration/prequalification of Suppliers for **Goods, Works and Services for the financial years 2024/2025 & 2025/2026** may be obtained from Supply Chain Management Department.

NB: Enterprises owned by Youth, Women and Persons with Disability (YWPD) are highly encouraged to participate.

Completed prequalification documents in a plain sealed envelope clearly marked with the “Prequalification Category” with the reference number should be addressed to:

**Chief Executive Officer
Kenya National Entrepreneurs Savings Trust (KNEST) PLC
National Bank Building, 17th Floor.**

**Harambee Avenue,
NAIROBI.**

and deposited at the Tender Box situated at the Procurement Office on or before Tuesday, 21st May, 2024 at 10.00am. Thereafter the documents will be opened immediately in KNEST Boardroom in the presence of applicants or their representatives who may wish to attend.

Chief Executive Officer
KENYA NATIONAL ENTREPRENEURS SAVINGS TRUST (KNEST) PLC